

PARISH MINISTERS FORMATION PROGRAM

Ministry Formation Institute

Diocese of San Bernardino
1201 E. Highland Ave. San Bernardino, CA 92404 | Tel: (909) 475-5375, Fax (909) 474-4920
Website: mfisbdiocese.org

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NAME: _____ PHONE: _____

ADDRESS: _____

CITY: _____ ZIP CODE: _____

PARISH: _____ CITY: _____

EMAIL _____

In which ministry/ministries are you currently serving? _____

I am applying for the Parish Ministers Formation Program and will begin the process by attending the "Beginning the Journey" workshop.

Date of Workshop: _____ Location of Workshop _____

Participants Signature Date

The total cost of the program is \$295.00. The program is funded from three different sources:

- The Bishop's fund: \$75.00 • The Participant's Parish: \$80.00 • The Participant Fee: \$140.00

Please return the completed form to your parish.

RECOMMENDATION

I recommend _____ for the Parish Ministers Formation Program (PMFP)
(Participants Name)

Name :Pastor/Pastoral Coordinator/Designee _____ Title at the Parish _____ Date _____

Application will NOT be accepted without the participants Initials on the second page

You must **initial** after each statement

1. ____ In order to be admitted to the Parish Ministers Formation Program, an applicant must be a fully initiated Roman Catholic Christian and **18 years** of age or older, and submit a completed application with the signed recommendation of the Pastor or his designee.
2. ____ **The Parish Minister's Formation Program (PMFP)** consists of a one day Bilingual Workshop, (Beginning the Journey) followed by four Mini-Theology Courses: (Experience of God, Jesus, Church and Disciples for the Kingdom), as well as the one day Bilingual Retreat (Called to Serve). The PMFP courses must be taken in order. **Participant cannot attend the Mini-Theology Courses if he/she did not attend the Beginning the Journey Workshop.**
3. ____ Registration and participant payment is to be made on the day of the workshop.
4. ____ **The participant's fee for the 6 month program is \$140.00. \$20.00 covers the cost for both the Beginning the Journey and the Called to Serve Retreat, (may be paid on the day of workshop, Beginning the Journey). Payment for each course is \$30.00 (Experience of God, Jesus, Church and Disciples for the Kingdom), or can be paid in full \$140.00.**
5. ____ We are using two books the 1. **U.S. Catholic Catechism for Adults** 2. **The Reader's Journal**
6. ____ There must be at least 30 participants in order for a course to be held.
7. ____ **Attendance at all sessions is required.** *If a participant misses a course or session(s) they will have to attend another site to makeup what is missed.*
8. ____ Any participant who comes 20 or more minutes late will be marked absent.
9. ____ Participants have one year from the date of first attendance to complete the Parish Ministers Formation Program. (PMFP)
10. ____ **Virtus, (Safe Environment Policy & Code of Conduct Policy) is a requirement for all ministers.**
11. ____ **The Specialization course may be taken at any time** - before, during or after taking any course on the Parish Ministers Formation Program. The Diocesan Office that sponsors the specialization course is responsible for keeping the records and issuing the seal of accreditation when the specialization is completed. (The seal is not provided by the MFI Office).
12. ____ **A Diocesan Certificate in Parish Pastoral Ministry** will be presented to those participants who have completed the PFMP program. The certificate will be given out at the end of the "Called to Serve" retreat.
13. ____ Once the participants have completed certification, their Pastors, Administrators, or Pastoral Coordinators will determine their readiness to be commissioned.

If you have any question in regards to your registration, please call the Regional coordinators:
Elizabeth Cortez (909) 475-5377 (Riverside Region) or Cristina Castillo (909) 475-5374 (San Bernardino Region).

- Fax Number: (909) 474-4920
- ***After the deadline please call the PMFP Coordinators for space availability.***